

Metadata Requirements for Depositing

This document gives a short summary of metadata fields that are helpful to describe and disseminate a resource. All metadata fields are differentiated in *mandatory* or *optional*. Mandatory metadata fields are a strong requirement for depositing a resource at the CLARIN Centre Leipzig. Optional metadata contain information that has proven useful, but which is not required.

It is strongly advised to use detailed metadata that is helpful for both the original target group of the resource (e.g. using domain-specific metadata fields and vocabulary) and user groups of other domains. Metadata values have to be provided in at least (but not restricted to) English language.

<i>Metadata Field</i>	<i>Mandatory/Optional</i>	<i>Possible Vocabulary or Data Format</i>
Resource title	Mandatory	-
Description of the resource (detailed)	Mandatory	-
Resourcetype	Mandatory	Internet Media Type
Author/Creator	Optional	-
Resource owner	Mandatory	-
License	Mandatory	Creative Commons (CC*)
Language of the resource	Mandatory	ISO 639-3, ISO 639-1
Persistent Identifier of the resource (PID)	Optional	DOI, Handle, ISBN
Spatial coverage	Optional	ISO 3166-1
Temporal coverage	Optional	W3C DateTime
Keywords	Optional	DDC, LCC, LCSH